



ELIMINATE PAPERWORK AND REDUNDANCY FROM THE EMPLOYEE ON-BOARDING PROCESS.

Efficient Hire streamlines the entire employee on-boarding process using a simple online interface (like *TurboTax*®)

- All New-Hire Forms & Waivers
- Benefits Enrollment
- Secure Storage of Documentation
- Workflow / Approval Process Built-In
- Bilingual Capable
- 100% Web-Based & Secure

With Efficient Hire, Employee On-Boarding is simple and accurate.

Your new employee visits the secure Efficient Hire portal and creates an account. Once logged in, your employee will be guided through a question-and-answer process, completing all necessary paperwork and forms. Required documentation can be scanned or faxed to be automatically included in your new employee's file. Once the employee has concluded the on-boarding process, the Efficient Hire workflow engine routes the employee file to the appropriate person or department for review and further action.

EFFICIENT HIRE IS ACCESSIBLE & FAST

The entire Efficient Hire solution is accessible from any Internet location, meaning HR representatives can collect information from employees across the country.

Our complete interview removes the redundancy of painstakingly filling out multiple forms, ensuring that everything is received at a much faster pace. There is no re-keying by a third party and HR can pre-load the correct programs and paperwork, meaning everything is right the first time.

Because our online interview is "smart", groups of employees can be given separate options. For example, part-time employees may be asked to enroll in a voluntary benefits program, while managers may see a completely different benefits package.

DASHBOARDS: VISIBILITY & ACCOUNTABILITY

Efficient Hire's real-time dashboard allows Human Resources to see their progress and keep track of where employees are in the approval process. Everyone in an organization is able to work together: while each part of an employees' approval process is handled, each department works

on their specific tasks by logging in and seeing their workload. The result is fast collaboration without the inefficiency of reviewing each department's individual tasks.

MULTIPLE ATTACHMENTS & PERFECT PRINTING

Our system allows HR to scan and store important documents such as driver's license or passport pictures with the interview. It's a marriage of all of the important pieces in one online secure "filing cabinet."

All information entered into Efficient Hire is easily fed to your company's back-end/legacy system and can be pushed to other value chain participants such as health care or 401k management. Efficient Hire cuts through the fat and gives these outside resources only the information they need or are authorized to view, streamlining the process for everyone. All documents can be viewed in PDF format, should the need for printing arise.

6 reasons why restaurant groups are choosing **EFFICIENT***hire*



Solid first impression maximizes staff productivity and morale.

Guides employees step-by-step.

Dramatically reduces new hire processing time.

Cuts oversight costs & saves time.

Optimizes compliance.

Reduces Risk.

collect everything

- PERSONAL INFO
- EMERGENCY CONTACTS
- DIRECT DEPOSIT
- BENEFITS ENROLLMENT
- MISC. WAIVERS
- W4 / I9 / WOTC
- UNIFORM SIZE